

University of New Hampshire
Interfraternity Council

BY-LAWS

Article I: Meetings

Section 1: The regular IFC meetings will be held weekly on Wednesday nights at 7:00pm in the Memorial Union Building, **unless otherwise notified/determined.**

Section 2: The Executive Council shall meet at least one half hour prior to each meeting to establish the meeting's agenda and any other business that may be relevant to the board.

Section 3: Failure to attend a meeting will result in a ten dollar fine for each voting delegate. The second absence will result in a second ten dollar fine. The third absence will result in a twenty dollar fine for the delegate. After three absences the delegate will be brought up in front of the Judiciary Committee for review and possible action.

Article II: Elections

Section 1: The electoral process for executive and operating officers of the Interfraternity Council at the University of New Hampshire will run as follows:

The positions that are voted on, by member chapters (one vote per member chapter, per position)

- President
- Vice President
- Communications and Finance Chair
- Risk Management Coordinator
- Academic Programs Coordinator
- Recruitment Coordinator
- Public Relations Chairperson
- Philanthropy and Community Service Chairperson

Section 2: Selection of date for change in officers:

The transition meeting will take place at the immediate next meeting, one week after the elections, unless otherwise determined by the Executive Council.

Section 3: Nominations:

Nominations will begin three meetings before the meeting chosen as the transitional meeting. There will be one meeting for nominations. Every nomination must be presented to the executives and seconded by another member of the council. The name will then be entered into the records. If someone wishes to run for more than one position

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they must be nominated separately for each position. Nominations will also be accepted from the floor prior to elections.

Section 4: Voting

A. The meeting directly preceding the transition meeting will be the electoral meeting. Each nominee's name will be read and they will be allotted a specific amount of time by the executive council (this amount will be the same for all nominees). After each nominee has spoken for themselves the entire group of nominees will be lead to another room where they will be far enough away so they cannot hear the conversation. There will then be time for discussion of the nominees. No discussion of any nominee will take place without the nominee present. After all nominees for each respective position have spoken and answered any questions proposed, ballots will be handed out, one to each voting chapter of the council. These ballots will then be collected and the outgoing IFC President with assistance of the IFC Advisor(s) will count the ballots. In order to declare a winner one nominee must get a simple majority of the votes. If no one nominee gets a majority there will be a run off election (using secret ballots) between the two nominees with the largest number of votes. The winner of this run off election will need to have a simple majority to be declared.

B. In the event of a tie in the runoff election the deciding vote will be cast by the President of the Council with consultation from the other executives, and IFC advisor(s).

C. The elections will run in the following order:

President

Vice President

Risk Management Coordinator

Communications and Finance Chair

Academic Programs Coordinator

Recruitment Coordinator

Public Relations Chairperson

Philanthropy and Community Service Chairperson

D. If a nominee for one position is not declared the winner, they may then run for another office as long as they were nominated for that office during the official nominating period.

E. Any nominee can pull himself off the ballot at any time.

F. As soon as a nominee is elected he must pull himself off the lists for any other position he may have been nominated for.

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G. Should a position not be filled during the regular election process the president may then nominate a person for the position(s) that were not filled. The nominated person(s) must then be voted, by a majority, into the office by the body.

Article III: Impeachment

Section 1: Any member of the Executive Council or the Cabinet may be impeached by due process and trial. The process for impeachment runs as follows:

A motion to impeach is made from the floor and seconded.

The motion-maker will present the charges/case for impeachment in writing to the member in question.

The member in question will have time to defend themselves and then be present during a discussion period (Question and Answer) If the member in question fails to be present for their defense, with no notice, proceedings will continue in his absence.

The member in question will leave the chambers and the body will have time for discussion/debate. The members will speak in orderly fashion with time limits and a speakers list kept by the secretary (unless the secretary is the member in question, then the VP would keep the speaker's list).

A secret ballot vote will be taken. In order to impeach a two-thirds majority must vote in favor of impeachment. If the two-thirds majority is received for impeachment, the President will appoint a new officer until as a proper election can be held.

Article IV: Standing Committees

Section 1: The Council shall have standing committees that will run in conjunction and coordinate with the same similar committees on the Panhellenic Council as set forth in the By-Laws of the two organizations. The standing committees of the University of New Hampshire Interfraternity Council shall be: Risk Management, Recruitment, Public Relations, Academic and New Member Education Programming. Committees will be considered upon the needs of each Interfraternity Council, and will meet at a minimum of once per every other week, or as often as necessary.

A. Judicial Board

Membership: The Judicial Board shall consist of the President, the IFC Vice President (chairperson), and members of the Executive Council Vice Presidents of all recognized chapters, chapter Presidents (or designee) and the Coordinator of Greek affairs as an ex-officio member.

Duties: It shall be the duty of the Judiciary Committee to handle all violations of the Constitution, Bylaws, Social Policy and any other approved and published policy that the council creates and/or endorses.

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B. Recruitment Committee

Membership: The Recruitment Committee shall consist of the Recruitment Coordinator (chairperson), the Recruitment Coordinator Assistant(s) and all chapter Recruitment Chairs.

Duties: It shall be the duty of this committee to organize, plan and coordinate all aspects and events that are associated with the men's recruitment period each semester. In addition to this task, this committee must help educate chapters on new and improved recruitment methods and best practices. Members of the committee will also assist in educating the chapters on any G-PEP or imposed recruitment guidelines. In addition it is the duty of any member of this committee to report any recruitment violations to the Judiciary Committee.

C. Academic Programming Committee

Membership: This committee shall consist of the Academic and New Member Education Coordinator, the Academic and New Member Coordinator Assistant(s) and all chapter scholarship/academic affairs and new member educators.

Duties: It shall be the duty of this committee to organize, plan and coordinate any academic programming for men's chapters (i.e. the fraternity system). In addition, this committee will also assist in the organization, planning and coordination of the new member educational series, "Power of Principles...Live Greek!"

D. Public Relations Committee

Membership: The Public Relations Committee shall consist of the Public Relations Chair, the Public Relations Assistant and chapter Public Relations chairpersons.

Duties: It shall be the duty of this committee to organize, plan and coordinate any and all public relations events and media campaigns. In addition it will be the charge of this committee to investigate new effective ideas to project positive image and public relations. Assistance with the semesterly community dinners may also apply.

E. SHARPP Committee

Membership: The SHARPP Committee will consist of either the Risk Management Coordinator, or one of the Risk Management Assistants, and chapter SHARPP chairs.

Duties: It shall be the duty of this committee to work closely with the University of New Hampshire SHARPP, and work towards a safer UNH campus.

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F. GPC Committee

Membership: The GPC Committee will consist of both the IFC and Panhel Presidents, and the chapter president from each recognized Greek house.

Duties: It shall be the duty of this committee to provide weekly updates about each house, determine the delegation of votes for Student Senate Representation, and to create unity within the Greek Community.

G. Risk Management Committee

Membership: The Risk Management Committee shall consist of the Risk Management Coordinator, the Risk Management Assistant(s) and the chapter Risk Managers/Social event chairs.

Duties: It shall be the duty of this committee to organize, plan and coordinate all responsibilities as outlined in the Risk Management Coordinator's position description, thru delegation and committee assignments.

H. Philanthropy Committee

Membership: The Philanthropy committee shall consist of the Philanthropy Coordinator, the Philanthropy Assistant(s) and the chapter Philanthropy Chairs.

Duties: It shall be the duty of this committee to plan and coordinate any and all Philanthropy events that take place both within the Greek community and within the University and Sea Coast area.

Article V: Leadership Training

Section 1: All Executive Council and IFC will be required to attend a training seminar at the start of their terms in addition to the annual Greek Leadership Conference. It is also expected that all outgoing members of the Council (Executive and Operating members) will transition appropriately with their successors to ensure proper position transition.

Article VI: Chapter Delegates

Section 1: All member fraternities will elect one delegate from their chapter to attend all IFC meetings as a voting member of the council. The delegate must attend all IFC weekly meetings. They will be expected to sit on a committee for the duration of their term and assist the committee chair appropriately, as an assistant officer. Delegates will be appointed by the Executive Council, after reviewing each delegate's top-three preferences. Chapter Presidents need not attend weekly IFC meetings, unless requested to do so by the Executive Council.

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Article VII: Recruitment

Section 1: The Recruitment Committee shall consist of the Recruitment Coordinator (chairperson), the Recruitment Coordinator Assistant(s) and all chapter Recruitment Chairs. See Article IV Standing Committees, for more information on the duties of the Recruitment Committee.

Section 2: The first recruitment events of the semester will be sponsored by the IFC and will be conducted during the first few weeks of each semester unless otherwise scheduled by the Recruitment Committee the previous semester.

Section 3: All member fraternity recruitment events, open or closed, including bids day must be dry- meaning no alcohol or illegal substances/chemicals may be present.

Section 4: No open recruitment events, except for those sponsored by the IFC, will be held during the first week of the semester. Individual fraternities may start holding open recruitment events on the first full day of the week following the IFC sponsored recruitment events.

Section 5: All recruitment advertising (**signage, t-shirts, etc.**) must be approved by the IFC Recruitment Committee to assure its tastefulness and appropriateness. All advertisements must follow UNH poster guidelines.

Section 6: The date for Bid's Day will be set by the Recruitment Committee the previous semester and voted on by the council.

Section 7: No recruitment function may be held after 10pm on the day before the Bid's Day.

Section 8: The Bid process will go as follows:

- A. The Chapter President, Vice-President and Recruitment Chairman are allowed to go individually offer bids.
- B. Bids can only be handed out the evening (6pm-10pm) prior to Bid Day.
- C. The people handing the potential member the bid may only present the bid and then must leave.
- D. After you have presented a potential person a bid there is to be no contact with that person from your chapter until they have officially accepted the bid through IFC.
- E. The person who receives a bid is to bring their bid he is accepting or deferring to the IFC Office (or designated location) at the designated time (there must be a least a 3 hour window).
- F. The IFC Recruitment Chair will contact each chapter's Recruitment chair to inform him of all the bids accepted, declined, or deferred.

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G. All Chapters must submit a list of the people receiving bids from the chapter no later than Noon on the day prior to Bid Day to the IFC Office.

H. There is to be no coercion of any kind during the bid process.

Section 9: Should a fraternity continue their recruitment process after the official Bid's Day, arrangements should be made with the IFC Recruitment Chair for the New Members to accept and sign for their bids.

Article VIII: New Member Education

Section 1: According to state, local and University Laws, hazing in any way is strictly prohibited, as outlined in the University Student Code of Conduct and Hazing Policy.

Section 2: All new members must participate in any new member activities sponsored by the Interfraternity Council (ie. Power of Principles...Live Greek!, etc.).

Article IX: New Member Recognition

Section 1: Any group of men may organize an interest group, under the rules of the University. If the group wishes to petition IFC to be recognized, they must first have been following the regulations which are presented by OOC in the Student Rights, Rules and Responsibilities Handbook. The interest group must acknowledge to the President, Vice president, or the Judicial Chair, and Greek advisor their intent to become a recognized fraternity as soon as the interest group has become organized. Any interest group must be affiliated with a National or International organization, as a member of the National Interfraternity Conference.

Section 2: When the intentions of the interest group have been made to one of the above people described in Section 1 of Article IX, the President must bring the intentions of the group to the attention of OOC and the IFC Executive Council.

Section 3: The IFC Executive Council is then to convey to the executives of the interest group that they need to complete the following to be considered for IFC probationary (colony) status. The interest group needs to present in a comprehensive and detailed manner their objectives along with the following types of information: National advisor and Local advisor, information about their new member education program, their philanthropy, and answer the question, why they feel that their being a part of the IFC would better their organization.

It should also be noted that the group should have and maintain throughout their probation a cumulative GPA of at least the All Fraternity Average, completed 30 documented community service hours, follow all IFC and UNH policies (social, educational sessions, dues, committees, etc.), attend all required meetings, attend National Conference/Leadership School, and have each member be involved in at least one other campus activity of their

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choice. Full admission to the IFC is contingent of the group following the design that they presented to the body after a time period of no less than one year. The group must be voted into full admission by a vote of no less than two-thirds.

Section 4: While on probation or colony status, a group is to pay dues to IFC. By paying their dues, the organization receives voting privileges, EXCEPT when there is a vote on a colony becoming a permanent member, then only full IFC members may vote on the issue. The organization is also entitled to be involved in all IFC sponsored events. Organizations without full membership recognition may not hold any IFC positions.

Article X: Removal of Members

Section 1: The maximum penalty that can be presented by the judicial committee is expulsion. See Judicial Board by-laws.

Article XI: Monetary Procedures

Section 1: It is the job of the Communications and Finance Chair to deal in collection and disbursement of all moneys that belong to the IFC. In concerns to outstanding debts to the treasury, the treasurer has the power to present the problem to the judicial committee for review, and further punishment by way of an incident report or any other written request signed and dated by the treasurer. Dues shall be collected semesterly at \$15 per initiated member (or decided upon amount) of each chapter or colony no later than three weeks into the start of each semester.

Article XII: Social Policy

See social policy

Article XIII: Statement of Expectation on Citizenship and Environmental Issues

See written statement

Article XIV: Judicial Board By-laws

See judicial board by-laws

Article XV: IFC Academic Policy

See IFC Academic Policy

Article XVI: IFC Code of Conduct Policy

See IFC Code of Conduct Policy

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